

Joint Staff Advisory Committee

6 December 2021

STRONGER together



Time and venue:

2:30pm in the Ditchling and Telscombe Rooms, Southover House, Southover Road, Lewes, East Sussex, BN7 1AB

Membership:

Councillors: Stephen Holt, Chris Collier, Jane Lamb, Isabelle Linington, James MacCleary and Colin Swansborough

Staff Representatives: Chris Earp (Unison), Adediran Kujore (Unison), Linda Farley (Staff Group Representative) and Hilary Mitchell (Staff Group Representative)

Quorum: 3 (1 Councillor from each Council and 1 Staff Representative)

Published: Friday, 26 November 2021

Agenda

1 Election of Chair

To elect a Chair of the Joint Staff Advisory Committee for the remainder of the 2021/2022 municipal year.

The Chair will be appointed at the first meeting of each municipal year. It will be normal practice for the chairmanship of the Committee to rotate between authorities and a staff representative (e.g. year 1 - Eastbourne Borough Councillor, year 2 - Lewes District Councillor, year 3 - staff representative).

2 Election of Vice-Chair

To elect a Vice-Chair of the Joint Staff Advisory Committee for the remainder of the 2021/2022 municipal year.

A Vice-Chair will be appointed at the first meeting of each municipal year from any constituent group.

3 Minutes (Pages 5 - 8)

To confirm and sign the minutes of the previous meeting held remotely (via Microsoft Teams) on Wednesday, 3 March 2021 (attached herewith).

4 Apologies for absence/Declaration of substitute members

5 Declarations of interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

6 Urgent items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

7 ICT developments

Verbal update by Head of ICT

8 Exclusion of the public and press

To consider, under Section 100(A) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Items 9, 10, 11 and 12 on this agenda as there are likely to be disclosures of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act.

9 2nd Quarter 2021/22 Accident report (Pages 9 - 18)

Presentation by the Specialist Advisor - Health and Safety

10 Sickness Absence Quarter 2 2021/22 (Pages 19 - 34)

Report of Head of Human Resources

11 Consideration of matters raised by the employees' side

To consider any matters raised by the employees' side in respect of the items on this agenda.

12 Consideration of health and safety matters raised by the employees' side

To consider any matters raised by the employees' side in respect of health and safety.

13 Date of next meeting

To note that the next meeting of the Joint Staff Advisory Committee is scheduled to commence at 2:30pm on Wednesday, 2 March 2022, in the Court Room, Eastbourne Town Hall, Grove Road, Eastbourne, East Sussex, BN21 4UG.

Information for Councillors

Disclosure of interests: Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01273 471600 or 01323 410000

Council website: <https://www.lewes-eastbourne.gov.uk/>

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